

**SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL
SCHOOL COMMITTEE MEETING**

April 3, 2017

MEMBERS PRESENT:

ASHLAND

Ed Burman
Bill Gaine

FRAMINGHAM

Mike Rossi (Chair)
Myra Bushell
James Comeau
Larry Cooper
John Evans
Linda Fobes (remote)
John Kahn
AJ Mulvey

HOLLISTON

Sarah Commerford
Barry Sims

HOPKINTON

Ruth Knowles

NATICK

Tassos Filledes
Steve Kane

ALSO PRESENT:

Jonathan Evans, Superintendent-Director
Shannon Snow, Principal
Jack Keating, Treasurer
Richard DeAngelis, Legal Counsel
Karen Ward, Recording Secretary

Chairman Rossi called the meeting to order at 7:00 PM. Chairman Rossi stated Mrs. Fobes is participating in this meeting remotely from a different geographic location. Therefore, all votes will be by roll call vote.

GUESTS AND VISITORS (Adjusted Agenda)

Principal Snow introduced Mary-Ann Mufute, the John P. Garrahan Leadership in Diversity Award Recipient. Mary-Ann is a junior in the Health Careers Technical Program. Mary-Ann was selected for this award based on her commitment to community service and inclusion. Each of the area high schools in MetroWest select one recipient for this award. All recipients attended a program at Framingham State University where each gave a brief presentation on what this award means to them. Mary-Ann was selected to represent all recipients at the awards ceremony later this month.

Principal Snow introduced Brian Burns, Outstanding Vocational Student Award Recipient. Brian is a senior in the Carpentry program. Brian has been an exceptional student in both academic and technical studies. Brian has served as captain of the Keefe wrestling team and has served the community by teaching martial arts to area youth. Brian has also been a tremendous asset to our schools recruitment and retention efforts. Brian is planning to pursue engineering at Wentworth Institute of Technology next year. Brian will be honored with all of the recipients of this honor throughout the state in Worcester later this month.

Superintendent Evans introduced Mr. Kane, Interim Facilities Coordinator. Mr. Kane has been employed at Keefe Technical School for approximately 18 years, serving in a variety of capacities within the custodial and maintenance team. Mr. Kane has an Associate's degree from Newbury College and a number of credentials for this very important role. We look forward to having Mr. Kane continue to work with Mr. Jannetti in the oversight of these very important areas.

Superintendent Evans introduced Ms. Sharek to the Committee. Ms. Sharek is the newly hired Director of Finance and will begin working in that capacity on April 12, 2017. Ms. Sharek holds a Bachelor's Degree from Newbury College and a Master's Degree from University of Massachusetts Dartmouth. She has also completed the MASBO Certification Program. For the last five years Ms. Sharek has served as a Chief Financial Officer at a private special education school where she oversaw a large budget and operation. We are looking forward to having Ms. Sharek join our leadership team in this very important role.

APPROVAL OF MINUTES OF REGULAR MEETING OF MARCH 6, 2017(Adjusted Agenda)

Chairman Rossi asked for a motion to approve the minutes of the regular meeting of March 6, 2017.

MR. FILLEDES MADE A MOTION, SECONDED BY MR. BURMAN, TO APPROVE THE MINUTES OF THE REGULAR MEETING OF MARCH 6, 2017. THE VOTE IN FAVOR OF THE MOTION WAS MR. FILLEDES, MR. GAINES, MRS. KNOWLES, MR. COOPER, MR. KAHN, MRS. BUSHELL, MR. EVANS, MR. BURMAN, MRS. COMMERFORD, DR. KANE, MRS. FOBES AND MR. ROSSI. MR. MULVEY, MR. SIMS AND MR. CAMEAU ABSTAINED.

CHAIRMAN'S REPORT

- **Superintendent Evaluation Sub-Committee Update**

Sub-Committee Chair Sarah Commerford provided an update to the full Committee. The Superintendent Evaluation Binders have been reviewed by sub-committee members and returned to the Superintendent's Office. Binders are now available for review by the full Committee. Mrs. Commerford suggested that members call the Superintendent's Office to arrange for a review of the binders. The sub-committee will meet once more on May 4th before presenting to the full Committee. Mrs. Commerford invited members to share feedback directly with her via email regarding the Superintendent's performance.

- **Policy Review Sub-Committee Update**

Superintendent Evans provided a verbal report on the status of the Policy Binder. The administrative team is in possession of the binder and was asked to identify any areas of concern they may have. Once this review is complete, a meeting of the Policy Review Sub-Committee will be held in order to recommend these policies for approval of the full committee. Once approved by the full Committee, an electronic copy will be made available to the public via our website. Mr. Kahn asked if it was possible to get a copy electronically now. Superintendent Evans said we would try and make a copy available to him on a jump drive, although this is in draft form.

PUBLIC HEARING ON SCHOOL CHOICE

Chairman Rossi opened the Public Hearing on School Choice. The Public Hearing was closed after no comments were received. Superintendent Evans' recommendation is that the school not be a school choice district for the reasons stated in his memorandum to the full Committee.

MR. BURMAN MADE A MOTION SECONDED BY MR. CAMEAU, TO NOT BE A SCHOOL CHOICE DISTRICT FOR THE 2017-2018 SCHOOL YEAR. THE VOTE IN FAVOR OF THE MOTION WAS MR. FILLEDES, MR. GAINES, MRS. KNOWLES, MR. COOPER, MR. KAHN, MRS. BUSHELL, MR. EVANS, MR. BURMAN, MRS. COMMERTON, DR. KANE, MRS. FOBES, MR. ROSSI, MR. MULVEY, MR. SIMS AND MR. CAMEAU.

EXECUTIVE SESSION

There was nothing to discuss in Executive Session.

SUPERINTENDENT-DIRECTOR'S REPORT

Information Only

- Outstanding Vocational Student (Appendix 2017-25)

See Guests and Visitors (Adjusted Agenda)

- MetroWest Community Prayer Breakfast-John P. Garrahan Leadership in Diversity Award (Appendix 2017-26)

See Guests and Visitors (Adjusted Agenda)

- Personnel Activity

See Guests and Visitors (Adjusted Agenda)

- Dental Assisting Program Update

Superintendent Evans updated the Committee on the status of the Dental Assisting Program, and the progress made in renovating the space for this program. Mr. Rossi invited the Committee to visit the classroom dedicated for this program with Superintendent Evans following the meeting.

- Update of Municipal Meetings

Superintendent Evans updated the Committee on the Municipal meetings he has attended to date for the FY18 Budget. Superintendent Evans has met with the Finance Committees in Natick, Ashland and Holliston. The Framingham Finance Committee meeting will take place on April 5th. It is not clear if a

presentation or meeting will be required with Hopkinton Officials. Town meetings will begin in late April.

Action Required

- Personnel Activity (Appendix 2017-27)

Superintendent Evans recommended approval of four Advisory Board candidates. Three to the Automotive Advisory Committee and one to the Legal and Protective Services Advisory Committee.

MR. BURMAN MADE A MOTION, SECONDED BY MR. CAMEAU, TO APPROVE FOUR CANDIDATES AS ADVISORY BOARD MEMBERS. THE VOTE IN FAVOR OF THE MOTION WAS MR. FILLEDES, MR. GAINÉ, MRS. KNOWLES, MR. COOPER, MR. KAHN, MRS. BUSHÉLL, MR. EVANS, MR. BURMAN, MRS. COMMÉRFORD, DR. KANE, MRS. FÓBES, MR. ROSSI, MR. MULVEY, MR. SIMS AND MR. CAMEAU.

- Vote to Approve School Committee Summer Meeting Dates (Appendix 2017-28)

Superintendent Evans proposed summer meeting dates of July 31st, August 28th, and Monday September 25th.

MR. FILLEDES MADE A MOTION, SECONDED BY MRS. KNOWLES TO APPROVE SCHOOL COMMITTEE MEETINGS ON DATES PROPOSED BY SUPERINTENDENT EVANS. THE VOTE IN FAVOR OF THE MOTION WAS MR. FILLEDES, MR. GAINÉ, MRS. KNOWLES, MR. COOPER, MR. KAHN, MRS. BUSHÉLL, MR. EVANS, MR. BURMAN, MRS. COMMÉRFORD, DR. KANE, MRS. FÓBES, MR. ROSSI, MR. MULVEY, MR. SIMS AND MR. CAMEAU.

- Vote to Approve Out of State Field Trip – Business Professionals of America National Conference (Appendix 2017-29)

Superintendent Evans recommended that the Committee approve the out of state field trip for six state medal winners of Business Professionals of America (BPA) who will be competing at the National Conference in Orland Florida. Superintendent Evans informed the Committee that BPA held a fund raising luncheon for staff members last Friday, where they generated \$1,643.00 to fund their trip.

MR. GAINÉ MADE A MOTION SECONDED BY MR. COOPER TO APPROVE THE OUT OF STATE FIELD TRIP FOR STUDENTS TO ATTEND BUSINESS PROFESSIONALS OF AMERICA NATIONAL CONFERENCE. THE VOTE IN FAVOR OF THE MOTION WAS MR. FILLEDES, MR. GAINÉ, MRS. KNOWLES, MR. COOPER, MR.

KAHN, MRS. BUSHELL, MR. EVANS, MR. BURMAN, MRS. COMMERFORD, DR. KANE, MRS. FOBES, MR. ROSSI, MR. MULVEY, MR. SIMS AND MR. CAMEAU.

- Vote School Choice Decision

See Public Hearing on School Choice

FINANCIAL MATTERS

Information Only

- Non-Salary Financial Expenditure Report (Appendix 2017-31)

Members received the Monthly Budget Report Highlights and the Non-Salary Expenditure Report.

Action Required

- Revote FY18 Budget (Appendix 2017-32)

As required by the Department of Revenue, the Committee conducted a revote of the FY18 Budget in order to allow the District to utilize Excess and Deficiency Funds.

MR. FILLEDES MADE A MOTION, SECONDED BY MR. BURMAN TO ONCE AGAIN APPROVE THE FY18 BUDGET. THE VOTE IN FAVOR OF THE MOTION WAS MR. FILLEDES, MR. GAINES, MRS. KNOWLES, MR. COOPER, MR. KAHN, MRS. BUSHELL, MR. EVANS, MR. BURMAN, MRS. COMMERFORD, DR. KANE, MRS. FOBES, MR. ROSSI, MR. MULVEY, MR. SIMS AND MR. CAMEAU.

- Vote Rubbish Collection Contract (Appendix 2017-33)

Superintendent Evans reviewed the results of our Rubbish Collection Bid. Our current vendor, Casella Waste Systems, came in with a substantially lower bid than the other bid provider. Mr. Kahn inquired about any concern with the substantial difference in bid amounts. Superintendent Evans stated that the bid specifications were carefully prepared by the Interim Director of Finance and Facilities Director. For this reason, and our satisfaction with Casella Waste Systems as our current vendor, we recommend their approval as our vendor for the next three years through 2020.

MR. CAMEAU MADE A MOTION, SECONDED BY MR. FILLEDES TO APPROVE THE RUBBISH COLLECTION CONTRACT FOR THE NEXT THREE YEARS THROUGH 2020 WITH CASELLA WASTE SYSTEMS. THE VOTE IN FAVOR OF THE MOTION WAS MR. FILLEDES, MR. GAINES, MRS. KNOWLES, MR. COOPER, MR.

KAHN, MRS. BUSHELL, MR. EVANS, MR. BURMAN, MRS. COMMERFORD, DR. KANE, MRS. FOBES, MR. ROSSI, MR. MULVEY, MR. SIMS AND MR. CAMEAU.

COMMUNICATION

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

Mr. Rossi asked for a motion to adjourn.

MR. FILLEDES MADE A MOTION, SECONDED BY MR. EVANS, TO ADJOURN THE MEETING. THE VOTE IN FAVOR OF THE MOTION WAS MR. FILLEDES, MR. GAINES, MRS. KNOWLES, MR. COOPER, MR. KAHN, MRS. BUSHELL, MR. EVANS, MR. BURMAN, MRS. COMMERFORD, DR. KANE, MRS. FOBES, MR. ROSSI, MR. MULVEY, MR. SIMS AND MR. CAMEAU.

The next meeting is May 8, 2017.

The meeting adjourned at 8:10 p.m.

SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

School Committee Meeting – April 3, 2017

ACTION SHEET

1. MR. FILLEDES MADE A MOTION, SECONDED BY MR. BURMAN, TO APPROVE THE MINUTES OF THE REGULAR MEETING OF MARCH 6, 2017. THE VOTE IN FAVOR OF THE MOTION WAS MR. FILLEDES, MR. GAINES, MRS. KNOWLES, MR. COOPER, MR. KAHN, MRS. BUSHELL, MR. EVANS, MR. BURMAN, MRS. COMMERFORD, DR. KANE, MRS. FOBES AND MR. ROSSI. MR. MULVEY, MR. SIMS AND MR. CAMEAU ABSTAINED.

2. MR. BURMAN MADE A MOTION SECONDED BY MR. CAMEAU, TO NOT BE A SCHOOL CHOICE DISTRICT FOR THE 2017-2018 SCHOOL YEAR. THE VOTE IN FAVOR OF THE MOTION WAS MR. FILLEDES, MR. GAINES, MRS. KNOWLES, MR. COOPER, MR. KAHN, MRS. BUSHELL, MR. EVANS, MR. BURMAN, MRS. COMMERFORD, DR. KANE, MRS. FOBES, MR. ROSSI, MR. MULVEY, MR. SIMS AND MR. CAMEAU.

3. MR. BURMAN MADE A MOTION, SECONDED BY MR. CAMEAU, TO APPROVE FOUR CANDIDATES AS ADVISORY BOARD MEMBERS. THE VOTE IN FAVOR OF THE MOTION WAS MR. FILLEDES, MR. GAINES, MRS. KNOWLES, MR. COOPER, MR. KAHN, MRS. BUSHELL, MR. EVANS, MR. BURMAN, MRS. COMMERFORD, DR. KANE, MRS. FOBES, MR. ROSSI, MR. MULVEY, MR. SIMS AND MR. CAMEAU.

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5. MR. GAINES MADE A MOTION SECONDED BY MR. COOPER TO APPROVE THE OUT OF STATE FIELD TRIP FOR STUDENTS TO ATTEND BUSINESS PROFESSIONALS OF AMERICA NATIONAL CONFERENCE. THE VOTE IN FAVOR OF THE MOTION WAS MR. FILLEDES, MR. GAINES, MRS.

KNOWLES, MR. COOPER, MR. KAHN, MRS. BUSHELL, MR. EVANS, MR. BURMAN, MRS. COMMERFORD, DR. KANE, MRS. FOBES, MR. ROSSI, MR. MULVEY, MR. SIMS AND MR. CAMEAU.

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7. MR. CAMEAU MADE A MOTION, SECONDED BY MR. FILLEDES TO APPROVE THE RUBBISH COLLECTION CONTRACT FOR THE NEXT THREE YEARS THROUGH 2020 WITH CASELLA WASTE SYSTEMS. THE VOTE IN FAVOR OF THE MOTION WAS MR. FILLEDES, MR. GAINÉ, MRS. KNOWLES, MR. COOPER, MR. KAHN, MRS. BUSHELL, MR. EVANS, MR. BURMAN, MRS. COMMERFORD, DR. KANE, MRS. FOBES, MR. ROSSI, MR. MULVEY, MR. SIMS AND MR. CAMEAU.
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