

**SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING**

November 7, 2016

MEMBERS PRESENT:

ASHLAND

Edward Burman
William Gaine

FRAMINGHAM

Michael Rossi
James Cameau
Linda Fobes
John Kahn
Larry Cooper
A.J. Mulvey

HOLLISTON

Sarah Commerford
Barry Sims

HOPKINTON

Ruth Knowles

NATICK

Tassos Filledes
Stephen Kane

ALSO PRESENT:

Superintendent-Director
Director of Guidance & Admissions
Interim Business Manager
Treasurer
Legal Counsel
Recording Secretary

Jonathan Evans
Adrienne Bogusky
William Trifone
Jack Keating
Richard DeAngelis
Karen Ward

I. **APPROVAL OF MINUTES OF REGULAR MEETING OF SEPTEMBER 26, 2016**

Chairman Rossi called the meeting to order. Chairman Rossi asked for a motion to approve the minutes of the regular meeting of September 26, 2016.

MR. FILLEDES MADE A MOTION, SECONDED BY MRS. KNOWLES, TO APPROVE THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 26, 2016. ELEVEN VOTED IN FAVOR OF THE MOTION; MR. KAHN AND MR. CAMEAU ABSTAINED. THE VOTE WAS UNANIMOUS.

II. **GUESTS AND VISITORS**

Adrienne Bogusky, Director of Guidance and Admissions.

III. **SUPERINTENDENT-DIRECTOR'S REPORT**

A. Information Only

1. Enrollment Update

Adrienne Bogusky, Director of Guidance and Admissions, gave a presentation on our October 1st enrollment and an update on our current and upcoming recruitment efforts. Overall enrollment has increased, most notably is the class size for grade 9 students. Ms. Bogusky said enrollment has increased in Holliston and Hopkinton. Ms. Bogusky said that we are repeating the changes that we made last year, such as having 8th grade showcase days, and changing our open house that was held on a Saturday, to a Career Night that will be held on December 7th. Since we have moved to a Career Night format, the turnout of families has been much higher. Mr. Gaine asked if we get 100% participation on showcase days, and also, does staff from the middle schools come with the students. Ms. Bogusky said yes, we do get 100% participation, and most visiting staff attend the visit with the students. In some cases staff visit showcases with the students and at times also will seek out students they previously taught. We try our best to encourage visiting staff to attend the showcase presentations, but also we work to accommodate and keep the wonderful relationships that we have built. Mr. Rossi stated that this seems to be a model that is working well. Mr. Rossi asked if Ms. Bogusky has any further plan for changes going forward. Ms. Bogusky said new this year is the online application process. Paper applications are still available but online applications will help families to be able to complete applications in a timely manner at their convenience. Also going forward she hopes to continue to improve the Ambassador Program, helping students to showcase their programs and express

their pride in Keefe Tech. Mr. Rossi said for potential students to see our student ambassadors is quite positive.

2. October Advisory Board Update

Superintendent Evans thanked Mr. Cooper and Mr. Sims for attending the Advisory Board Dinner on October 27th. Superintendent Evans said it is a little too soon to have the official minutes from those meetings, but expects to have them before Thanksgiving and will send the minutes to Committee members electronically when they are made available. Superintendent Evans said Committee members will be receiving an invitation to the next Advisory Board meeting to be held in January and all are welcome to attend.

3. Conflict of Interest Law

Superintendent Evans reminded the Committee of the need each year to acknowledge receipt of a copy of the Conflict of Interest Law, and the need to complete the survey every two years.

B. Action Required

1. Personnel Activity

Superintendent Evans asked for a motion to approve the seven Advisory Board Applications.

MR. FILLEDES MADE A MOTION, SECONDED BY MR. CAMEAU TO APPROVE THE SEVEN ADVISORY BOARD APPLICATIONS. THIRTEEN VOTED IN FAVOR OF THE MOTION. THE VOTE WAS UNANIMOUS.

IV. EXECUTIVE SESSION

There was no Executive Session.

V. CHAIRMAN'S REPORT

A. MASC/MASS Joint Conference Update

Superintendent Evans reported the MASC/MASS Joint Conference held last week in Hyannis, that he and several Committee members attended, was a very successful event. The theme of the event was social emotional learning. There were opportunities to network with fellow school leaders and to attend many exhibits. Mr. Kahn was both a presenter for OPEB and

also the recipient of a lifetime Achievement Award presented by MASC at a dinner on Friday evening. Congratulations to Mr. Kahn. Mr. Kahn thanked the Committee for this honor.

Mr. Rossi said that next year he would encourage more enrollment for this conference. There were informative exhibits and this was an overall great experience.

B. Update on Recent OPEB Legislation

Mr. Kahn provided the Committee with information on recent changes regarding OPEB legislation. While the Committee may choose to continue on with OPEB as we have before, these changes could result in significant changes in the composition of the OPEB Advisory Committee and may allow the School Committee Members to have more input in the decisions made.

Mr. Kahn reported that the OPEB Advisory will be meeting before the January School Committee Meeting, and he will report new information as it becomes available.

C. Update Executive Session Review

Superintendent Evans and Secretary Sarah Commerford updated the Committee on the most recent review of Executive Session minutes. The result of this review was there are no recommendations to release any new executive session minutes.

D. Future Meeting

The Committee reviewed the need for a meeting in December. Mr. Rossi stated that with the three Budget Sub-Committee meetings schedule for December 8th, 15th, and 22nd. The Committee must review the need for the December 5th School Committee Meeting. Mrs. Knowles stated if a meeting is needed, we could always schedule one. Superintendent Evans reviewed last year's agendas and said he did not anticipate anything that could not wait until the January 9th meeting. The next School Committee Meeting will be held January 9, 2017.

VI. FINANCIAL MATTERS

A. Information Only

1. Non-Salary Expenditure Report

Committee members received the Non-Salary Expenditure Report for the month of November, 2016.

2. Review of the Municipal Modernization Bill and implications for the School Committee.

Interim Business Manager, William Trifone, reviewed a document he prepared for the Committee regarding changes from the Municipal Modernization Bill that are relevant to Committee Members. Among these are changes in the following areas: procurement practices, retiree health cost sharing, insurance claims, vocational school revolving accounts and cost saving possibilities for text books and other educational supplies. Mr. Trifone provided additional information regarding procurement revolving funds and text book purchases in response to questions from the Committee.

B. Action Required

VII. COMMUNICATION

A. MetroWest Daily News Article – Reality Check

The Committee was given an article about “Reality Check”, an event recently held at Keefe Technical School. This event is sponsored by the Framingham Rotary Club in conjunction with Mrs. Ellis, Business and Technology Instructor. This is a wonderful opportunity for students to learn personal budgeting in relation to their plans for the future. This was also a good community event as Lincoln Sudbury students were also invited to come experience the reality fair. ACCESS TV was at the event and they expect to have some segments on the ACCESS channel to highlight our students.

VIII. OLD BUSINESS

IX. NEW BUSINESS

Mr. Rossi informed the Committee that the Charter Commission is making recommendations that could possibly effect the Keefe Technical School Committee, by suggesting that members be appointed by the Mayor. Feel free to visit their website to view a draft of this recommendation. Mr. Kahn stated this could potentially impact the whole Committee, not just Framingham members as it is part of our Regional Agreement.

Superintendent Evans updated the Committee on water testing that was completed at Keefe Tech. He said there has been very little concern expressed and no phone calls from families to date. Superintendent Evans said we have been very transparent and proactive regarding this issue. Mrs. Commerford asked if Mr. Jannetti oversaw this testing. Superintendent Evans said Mr. Jannetti has been leading this process the entire way, from the

beginning of testing and now overseeing the replacement of parts and fixtures. He also stated that some of these fixes will be done by plumbing students. Mr. Sims stated that this situation was handled very well, and that is why we didn't receive any phone calls from families, because we were so transparent. Mrs. Fobes said that Superintendent Evans phone message was so well worded and reassuring, that she really appreciated the phone call and felt families would be comforted.

Superintendent Evans informed the Committee that late in winter, or early spring, we will need to hire for the position of business manager. Interim Business Manager William Trifone will help in the search process and lend his expertise to Superintendent Evans and Chairman Rossi.

X. ADJOURNMENT

Chairman Rossi asked for a motion to adjourn.

MR. BURMAN MADE A MOTION, SECONDED BY MR. GAINES, TO ADJOURN THE MEETING. THIRTEEN VOTED IN FAVOR OF THE MOTION. THE VOTE WAS UNANIMOUS.

The meeting adjourned at 8:05 p.m.

SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

School Committee Meeting – November 7, 2016

ACTION SHEET

1. MR. FILLEDES MADE A MOTION, SECONDED BY MRS. KNOWLES, TO APPROVE THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 26, 2016. ELEVEN VOTED IN FAVOR OF THE MOTION; MR. KAHN AND MR. CAMEAU ABSTAINED. THE VOTE WAS UNANIMOUS.

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