

August 2017

Dear Grade 9 Parent/Guardian,

On Thursday, August 24, 2017, Keefe Regional Technical School will hold a Grade 9 Step-Up Day for all members of the Class of 2021. This program will take place between the hours of 7:30 am and 11:30 am with regular bus transportation provided. We will provide lunch to all Grade 9 students with the faculty before the 11:30 dismissal.

This program will give our freshman class the opportunity to meet their classmates and teachers while having the building to themselves just before the start of school. Our goal is for all of our incoming students to have their questions answered and feel very comfortable on the first official day of school: August 28, 2017.

**I would also like to take this opportunity to invite our Grade 9 Parents to a presentation on Wednesday, September 6, at 6:30 p.m. in our Auditorium.** On this night, the administrative team will review the information we covered with your students on Step-Up Day. I encourage you to join us to learn about your child's first days at Keefe Tech. This is also an opportunity to have all of your remaining questions answered.

For families who have yet to return their information packets, please do so as soon as possible for the start of school and for your student to be entered into our drawing for a \$50 gift card at the Natick Mall which will be held on Step-Up Day.

Through these efforts, our goal is to have all new students and parents feel comfortable and confident in choosing Keefe Regional Technical School. Our faculty and administration are committed to providing our students with an outstanding high school experience.

Please feel free to contact our Guidance Department (508) 416-2270 with any questions.

I look forward to meeting you soon.

Sincerely,

Shannon Snow  
Principal

PS – An additional mailing will be arriving within days of this letter. This mailing will provide more detailed information about the school calendar, bus routes, and other important school documents. Student schedules will be distributed on Step-Up Day on August 24<sup>th</sup>.

Attachment:  
Grade 9 Step-Up Day Agenda  
Items For Exploratory Classes

# **GRADE 9 STEP-UP DAY AGENDA**

7:30AM – 8:00AM      All Grade 9 Students report to the Auditorium for:

- Welcome
- Introduction
- Review of Keefe Technical School

8:00 – 11:00AM      Small group tours of the school and informational presentations on:

- Academic Programs
- Career Exploratory Process
- Guidance Services
- Extracurricular Activities
- Locker Assignments

*.....and other areas that our students need to know about as school begins*

11:00 – 11:30      Lunch will be provided by the school

11:30                  Dismissal