

**SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL  
SCHOOL COMMITTEE MEETING**

**September 25, 2017**

**MEMBERS PRESENT:**

**ASHLAND**

Ed Burman  
William Gain

**FRAMINGHAM**

Myra Bushell  
James Cameau  
Larry Cooper  
John H Evans III  
Linda Fobes  
John Kahn

**HOLLISTON**

Sarah Commerford  
Barry Sims

**HOPKINTON**

Ruth Knowles

**NATICK**

Tassos Filledes (7:25PM)

**ALSO PRESENT:**

Jonathan Evans, Superintendent-Director  
Jack Keating, Treasurer  
Richard DeAngelis, Legal Counsel  
Karen Ward, Recording Secretary  
Chris Kane, Athletic Director

*Chairman Burman called the meeting to order at 7:05 PM.*

- Report on Summer Discover and Athletics

Athletic Director Chris Kane, reported on the successful Summer Discover Program and the start of the fall athletic program.

Mr. Kane reported that Summer Discover has been very successful since the program began more than 30 years ago. Each year the number of campers increases. This year 758 campers were enrolled. Mr. Kane presented a video of the Summer Discover Program. Mrs. Fobes asked how many staff were involved in the program this year. Mr. Kane reported there were 104 staff members. In previous years there were 114 staff members. Mrs. Fobes asked which programs are most subscribed to. Mr. Kane said carpentry, culinary and cosmetology were at the top of the list, but that all programs fill up quickly. Superintendent Evans reported that through Mr. Kane's leadership and the reputation of the Program, our sister schools have visited to see how our program is operated and to see if they can replicate it. Superintendent Evans also reported that he and Mr. Kane will be presenting at the MASC/MASS Joint Conference. Mr. Gaine asked if we turn anyone away. Mr. Kane said no, but we are close to hitting the cap and he is always looking of ways to be able to be able to accept more students. Mrs. Bushell asked how many session there are. Mr. Kane said there are two session and they are two weeks long. Some students attend for both sessions. Mr. Sims asked how much it costs to attend. Mr. Kane said \$595 per session, which includes lunch. Mrs. Fobes asked what the hours are. Mr. Kane reported that camp runs from 8:30 AM to 3:30 PM. There is also an extended day option for both morning and afternoon, the day could run from 7:30 AM to 5:30 PM. Superintendent Evans stated that the extended day is to accommodate working families, and is important for the community.

Mr. Kane then provided a report on the start of our fall athletic season. Mr. Kane reported that we have over 200 student athletes participating this fall. A number of our teams are off to a good start and we hope to grow our girls Junior Varsity Program into a Varsity team in the years to come.

Mr. Gaine asked how many cooperative teams we have. Mr. Kane reported that other than our football team in which we combine with Marian High School, there are no cooperative teams. Our numbers in football have had a huge increase over the past year and Mr. Kane believes that next year is a good time to part ways and get back in to our own league. Mr. Gaine asked what hockey program we are enrolled in. Mr. Kane reported that we are enrolled in a JV Program out of the NorthStar Rink in Westborough.

We have 15 players with a hockey background and numbers are growing. He is hoping to eventually get to a Varsity level. He also reported that we already have a game schedule and ice time scheduled. Mr. Kahn asked if we have a sports trainer at any of our sports. Mr. Kane reported that we have a trainer on sight at every home game as required by the MIAA.

### **APPROVAL OF MINUTES OF REGULAR MEETING OF AUGUST 28, 2017**

Chairman Burman asked for a motion to approve the minutes of the regular meeting of August 28, 2017.

MR. COOPER MADE A MOTION, SECONDED BY MRS. FOBES, TO APPROVE THE MINUTES OF THE REGULAR MEETING OF AUGUST 28, 2017. NINE VOTED IN FAVOR OF THE MOTION; MRS. COMMERFORD, MR. GAINES, AND MR. CAMEAU ABSTAINED. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

### **GUESTS AND VISITORS**

A Framingham resident attended the meeting to observe and to learn more about Keefe Tech.

### **CHAIRMAN'S REPORT**

- Policy Sub-Committee Update

Superintendent Evans informed the Committee the draft Policy Binder is complete. Copies are available for sub-committee members to review. Binders are available on a jump drive, hard copy, or both. One more meeting will be scheduled for approval of the sub-committee and then the policies will be brought to the full Committee for a vote.

- Superintendent Evaluation Sub-Committee Update

Superintendent Evaluation Sub-Committee Chair, Mrs. Commerford, updated the Committee on the meeting that took place prior to the full Committee Meeting. Mrs. Commerford informed the Committee that Superintendent Evans will be evaluated using the same rubric as in previous years. The Sub-Committee has asked Superintendent Evans to collect evidence in one area for each Standard. The District Improvement Plan will also be reviewed. The Sub-Committee has requested that Superintendent Evans present a report mid-way through the school year before the binders are reviewed in the spring.

All members of the Committee will have the opportunity to review evidence binders, following the same model as last year. Mrs. Commerford also reminded members that Mrs. Bushell is now a member of the Superintendent Evaluation Sub-Committee.

- NEASC Sub-Committee Update

Superintendent Evans reminded the Committee that the NEASC Sub-Committee is scheduled to meet on for Friday, September 29, 2017, at 10:30 AM in Room 226. Superintendent Evans will distribute a copy of Committee on Technical & Career Institutions Standards for Accreditation (CTCI Standards), and will give an overview of what the leadership team has accomplished so far. We will discuss what role the School Committee Members might have to support this process.

- MASC/MASS Joint Conference Update (Appendix 2017-72)

Superintendent Evans reminded members of the MASC/MASS Joint Conference that will take place in November. Mr. Gaine, Mr. Filledes and Mr. Evans will be attending the conference. Superintendent Evans will review his recommendations for the MASC Resolutions a little later in the meeting, and will ask for a Vote.

## **EXECUTIVE SESSION**

There was nothing to discuss in Executive Session.

## **SUPERINTENDENT-DIRECTOR'S REPORT**

### **Information Only**

- Report on Summer Discover and Athletics

Please see above.

- Dental Program Update

Superintendent Evans gave an update on the progress taking place regarding the Dental Assisting Program and the dental construction project in Room 112. Superintendent Evans said the project is on schedule and the room is really starting to look like the space it will be. Superintendent Evans reported \$300,000 worth of equipment will be going in to this space next week. The instructor is very excited to have children around her and to begin working in the new area. Superintendent Evans reported that Mr. Jannetti, Mrs. Sharek, and Mr.

Brochu have done a wonderful job to keep this project going forward. Superintendent Evans said if anyone is interested in seeing the progress made in Room 112, to please let him know. Mr. Sims requested an email be sent when the area is complete, as he would love to see it. Mrs. Commerford asked if we would be able to have services offered to the public. Superintendent Evans explained that this would not be possible, as our students are studying to become dental assistants, which is very different than a dental hygienist. Mrs. Commerford stated that she would love to have some type of ribbon cutting ceremony when the program opens.

### **Action Required**

- Personnel Activity (Appendix 2017-73)

Superintendent Evans asked for a vote to approve an advisory board candidate for the Automotive Program.

MR. FILLEDES MADE A MOTION, SECONDED BY MR. SIMS, TO APPROVE THE ADVISORY BOARD APPLICANT FOR THE AUTOMOTIVE PROGRAM. TWELVE VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- Vote to Approve Out of State Field Trip – NYC (Appendix 2017-74)
- Vote to Approve Out of State Field Trip – Rhode Island (Appendix 2017-75)
- Vote to Approve Out of State Field Trip – Connecticut (Appendix 2017-76)

Superintendent Evans requested approval of three out of state field trips. Mr. Sims asked how many chaperones will be attending the field trip to New York City. Superintendent Evans said there is one staff member per every three to five students.

MR. FILLEDES MADE A MOTION, SECONDED BY MR. CAMEAU, TO APPROVE THE OUT OF STATE FIELD TRIPS. TWELVE VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- Vote to Appoint Members to the Budget Sub-Committee

The following members were appointed to the Budget Sub-Committee for the FY19 Budget Development: Mr. Burman/Ashland, Mr. Comeau and Mr. Cooper/Framingham, Mr. Sims/Holliston, Mrs. Knowles/Hopkinton, and Mr. Filledes/Natick.

MR. FILLEDES MADE A MOTION, SECONDED BY MR. CAMEAU, TO APPOINT THE FOLLOWING MEMBERS TO THE FY19 BUDGET SUB-COMMITTEE: MR. BURMAN/ASHLAND; MR. CAMEAU AND MR.

COOPER/FRAMINGHAM, MR. SIMS/HOLLISTON, MRS. KNOWLES/HOPKINTON AND MR. FILLEDES/NATICK. TWELVE VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- Vote to Approve Budget Sub-Committee Dates (Appendix 2017-77)

The following meeting dates for the Budget Sub-Committee were proposed: Tuesday, December 12th, Thursday, December 14th, and Tuesday, December 19th. An alternate date of Thursday December 21, 2017, if needed.

MR. BURMAN MADE A MOTION, SECONDED BY MR. SIMS TO SCHEDULE BUDGET SUB-COMMITTEE MEETING DATES OF DECEMBER 12, 14, AND 19<sup>th</sup> WITH DECEMBER 21, 2017, AS AN ALTERNATE DATE IF NEEDED. TWELVE VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- Vote District Improvement Plan (Appendix 2017-78)

Superintendent Evans stated that he incorporated the changes requested at the August meeting into the District Improvement Plan. These changes are bolded under Major Goal #1, Key Action #3 and under Major Goal #4, Key Action #9.

MRS. FOBES MADE A MOTION, SECONDED BY MRS. COMMERTFORD, TO APPROVE THE 2017-2018 DISTRICT IMPROVEMENT PLAN. TWELVE VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- Vote MASC Resolution Recommendations (Appendix 2017-79)

As the voting delegate at the Joint MASC/MASS Conference, Mr. Evans will vote on the following seven resolutions: Superintendent Evans provided the Committee with recommended input and rationale regarding these resolutions.

**Resolution 1: Movement of the Chapter 70 Funding Enrollment Date to March 15**

MR. CAMEAU MADE A MOTION, SECONDED BY MR. COOPER, TO VOTE IN FAVOR OF RESOLUTION #1. TWELVE MEMBERS VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

**Resolution 2: Reform of Circuit Breaker Funding**

MR. FILLEDES MADE A MOTION, SECONDED BY MRS. COMMERFORD, TO VOTE IN FAVOR OF RESOLUTION #2. TWELVE MEMBERS VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

**Resolution 3: Litigation for Fair School Finance**

MR. KAHN MADE A MOTION, SECONDED BY MR. CAMEAU, TO VOTE **NOT** IN FAVOR OF RESOLUTION #3. ELEVEN MEMBERS VOTED IN FAVOR OF THE MOTION, MR. EVANS ABSTAINED. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

**Resolution 4: Privatization of Public Education and the Oversight of Public Schools, Including Small and Regional Districts.**

Mr. Kahn asked if the private schools mentioned included Charter Schools. Superintendent Evans responded that while Charter Schools were mentioned in the introduction of the resolution, they were not included in the specific language.

MR. FILLEDES MADE A MOTION, SECONDED BY MR. CAMEAU, TO VOTE IN FAVOR OF RESOLUTION #4. ELEVEN MEMBERS VOTED IN FAVOR OF THE MOTION, MR. KAHN ABSTAINED. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

**Resolution 5: Use of Federal Funds**

MR. FILLEDES MADE A MOTION, SECONDED BY MR. COOPER, TO VOTE **NOT** IN FAVOR OF RESOLUTION #5. ELEVEN MEMBERS VOTED IN FAVOR OF THE MOTION, MRS. FOBES ABSTAINED. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

**Resolution 6: Foundation Budget**

MR. FILLEDES MADE A MOTION, SECONDED BY MRS. COMMERFORD, TO VOTE IN FAVOR OF RESOLUTION #6. TWELVE MEMBERS VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

## **Resolution 7: Affordable Care Act and Medicaid**

MR. FILLEDES MADE A MOTION, SECONDED BY MR. CAMEAU, TO VOTE IN FAVOR OF RESOLUTION #7. ELEVEN MEMBERS VOTED IN FAVOR OF THE MOTION. MR. SIMS OPPOSED. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

## **FINANCIAL MATTERS**

### **Information Only**

- Non-Salary Financial Expenditure Report (Appendix 2017-80)

Members received the Non-Salary Expenditure Report along with some highlights.

## **COMMUNICATION**

- Article – Edible Boston (Appendix 2017-81)

Committee members received a copy of an article that appeared in Edible Boston showcasing the East Side Room at Keefe Regional Technical School.

- Article – Framingham Source (Appendix 2017-82)

Committee members received an article regarding the Marian-Keefe Football season opener.

## **OLD BUSINESS**

## **NEW BUSINESS**

## **ADJOURNMENT**

Mr. Burman asked for a motion to adjourn.

MR. COOPER MADE A MOTION, SECONDED BY MR. CAMEAU, TO ADJOURN THE MEETING. TWELVE MEMBERS VOTED IN FAVOR OF THE MOTION. THE VOTE WAS UNANIMOUS.

The next meeting is November 6, 2017

The meeting adjourned at 8:10 p.m.



SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

School Committee Meeting – September 25, 2017

**ACTION SHEET**

1. MR. COOPER MADE A MOTION, SECONDED BY MRS. FOBES, TO APPROVE THE MINUTES OF THE REGULAR MEETING OF AUGUST 28, 2017. NINE VOTED IN FAVOR OF THE MOTION; MRS. COMMERFORD, MR. GAINES, AND MR. CAMEAU ABSTAINED. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.
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4. MR. FILLEDES MADE A MOTION, SECONDED BY MR. CAMEAU, TO APPOINT THE FOLLOWING MEMBERS TO THE FY19 BUDGET SUB-COMMITTEE: MR. BURMAN/ASHLAND; MR. CAMEAU AND MR. COOPER/FRAMINGHAM, MR. SIMS/HOLLISTON, MRS. KNOWLES/HOPKINTON AND MR. FILLEDES/NATICK. TWELVE VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.
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7. MR. CAMEAU MADE A MOTION, SECONDED BY MR. COOPER, TO VOTE IN FAVOR OF RESOLUTION #1. TWELVE MEMBERS VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.
8. MR. FILLEDES MADE A MOTION, SECONDED BY MRS. COMMERFORD, TO VOTE IN FAVOR OF RESOLUTION #2. TWELVE MEMBERS VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.
9. MR. KAHN MADE A MOTION, SECONDED BY MR. CAMEAU, TO VOTE **NOT** IN FAVOR OF RESOLUTION #3. ELEVEN MEMBERS VOTED IN FAVOR OF THE MOTION, MR. EVANS ABSTAINED. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.
10. MR. FILLEDES MADE A MOTION, SECONDED BY MR. CAMEAU, TO VOTE IN FAVOR OF RESOLUTION #4. ELEVEN MEMBERS VOTED IN FAVOR OF THE MOTION, MR. KAHN ABSTAINED. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.
11. MR. FILLEDES MADE A MOTION, SECONDED BY MR. COOPER, TO VOTE **NOT** IN FAVOR OF RESOLUTION #5. ELEVEN MEMBERS VOTED IN FAVOR OF THE MOTION, MRS. FOBES ABSTAINED. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.
12. MR. FILLEDES MADE A MOTION, SECONDED BY MRS. COMMERFORD, TO VOTE IN FAVOR OF RESOLUTION #6. TWELVE MEMBERS VOTED IN FAVOR OF THE MOTION. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.
13. MR. FILLEDES MADE A MOTION, SECONDED BY MR. CAMEAU, TO VOTE IN FAVOR OF RESOLUTION #7. ELEVEN MEMBERS VOTED IN FAVOR OF THE MOTION. MR. SIMS OPPOSED. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.
14. MR. COOPER MADE A MOTION, SECONDED BY MR. CAMEAU, TO ADJOURN THE MEETING. TWELVE MEMBERS VOTED IN FAVOR OF THE MOTION. THE VOTE WAS UNANIMOUS.